



## **Outreach Center GoSciTech – Day Camp Coordinator Assistant Position South Carolina Governor’s School for Science & Mathematics (GSSM)**

### **Position Description:**

The GSSM Center for Science Education and Outreach GoSciTech – Day Camp Coordinator Assistant will serve on an inclusive team of talented STEM educators who will provide transformational learning experiences to rising 6<sup>th</sup> through 8<sup>th</sup> grade students at partner technical college locations across the state of South Carolina. During GoSciTech – Day Camp, the instructional team will deliver a hands-on inquiry-focused curriculum in the areas of engineering, game design, 3D animation, and human biology to the students. While assisting the camp’s coordinator and instructors in the delivery of the camp, there will be opportunities to motivate young learners to pursue STEM studies and careers and deepen their understanding of STEM.

### **Position Responsibilities:**

The *GoSciTech – Day Camp Coordinator Assistant* responsibilities include, but are not limited to the following:

- Participating in the training sessions designed for the day camp coordinators that will be held during the spring semester.
- Assisting and supporting the camp coordinator in all tasks necessary for the successful delivery of the GoSciTech – Day Camp.
- Assisting with the set-up and break-down of the camp’s instructional spaces.
- Maintaining consistent communication with the camp coordinator and meeting with the coordinator prior to the start of the camp.
- Communicating daily any camp needs, concerns, safety and security issues, and all other matters with the camp coordinator.
- Maintaining all camp procedures and guidelines and serving as a positive role-model for camp participants while being mindful at all times of their well-being and safety.
- Providing all evaluative follow-up information as requested.

**Knowledge:** A high school diploma with a focus in science, mathematics, education, or a related field. A degree in science, mathematics, education, or a related field is preferred.

**Experience:** Content background in the STEM disciplines and middle school education; experience participating in STEM or education outreach programs designed for middle and high school students and collaborating with faculty and/or staff who develop and deliver outreach programs. Experience with teaching and mentoring in informal settings and using a variety of instructional learning technologies are a plus.

**Skills:** Excellent communication, organizational, and interpersonal skills; the ability to collaborate with students, teachers, and parents; and the skill to work independently as well as a part of a team.